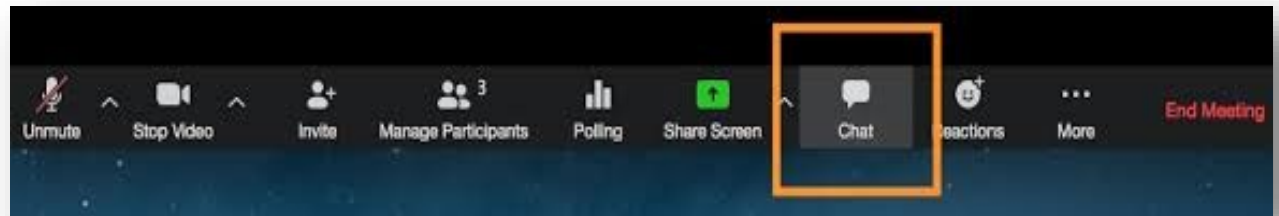


WELCOME TO THE WEBINAR! THANK YOU FOR JOINING US!

- In order to allow us to efficiently get through today's material, everyone is **currently muted and should remain muted.**
- **Any questions should be submitted through the chat option** and we'll address questions submitted through the chat immediately following the presentation. Please share any additional questions via email after the webinar at PaycomHelp@thearcCCR.org



- Today's webinar is being recorded so that we can share this presentation in the future with others who are interested in implementing e-time.



ELECTRONIC TIMEKEEPING 201 - PAYCOM DEMONSTRATION

TODAY'S PRESENTERS



Ryan Winchell

FMS Data & Reporting Analyst, The Arc Central Chesapeake Region
(rwinchell@thearcccr.org)

Tracy Davis

Senior Director of Self-Directed Initiatives, The Arc Central Chesapeake Region
(tdavis@thearcccr.org)

Sherry Offord

Assistant Payroll Manager, The Arc Central Chesapeake Region
(sofford@thearcccr.org)

Keshia LeBlanc

Payroll Manager, The Arc Central Chesapeake Region (kleblanc@thearcccr.org)

TODAY'S AGENDA

Live demonstration of...

- Logging in to Paycom
- Entering Time
- Approving Timesheets
- Editing Timesheets
- Navigating Timesheets



PAYCOM



[Home](#)

[Our Solution](#)

[Who We Help](#)

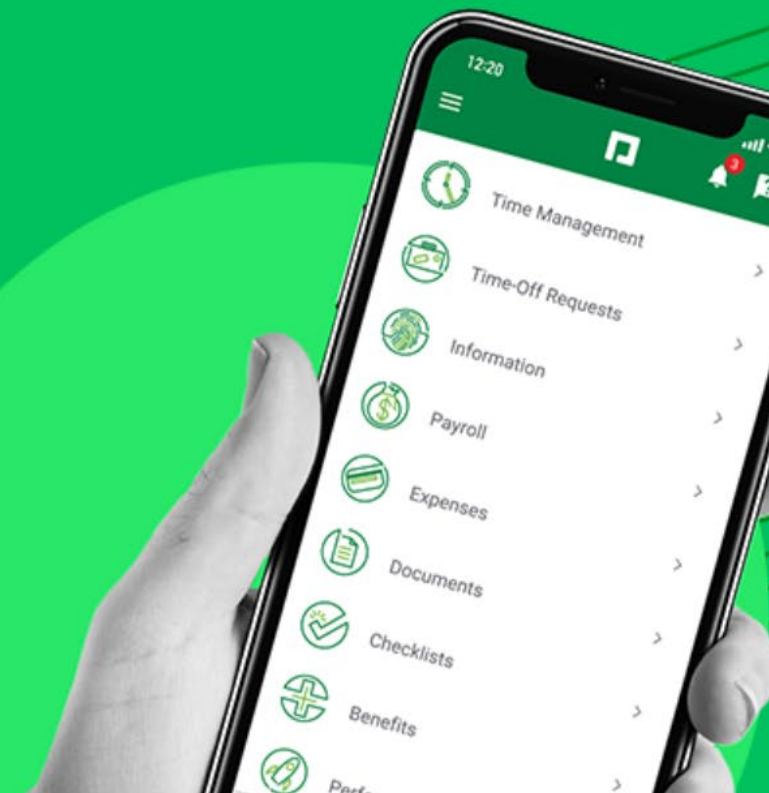
[Resources](#)

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TOMORROW'S TECHNOLOGY. TODAY.

Comprehensive HR & Payroll Software



TOOLS & RESOURCES

- E-Time FAQs available on FMS website to address common electronic timekeeping questions
- Step-by-step instructions with screen-shots are available on The Arc FMS website at thearcCCR.org/fms/
- Email PaycomHelp@thearcCCR.org for transition assistance, any additional questions post-implementation or for password reset requests



READY TO USE E-TIME?

- [Timekeeping Selection Form](#) and other electronic timekeeping resources and full instructions are available on [FMS website](#)
- FMS team is available for individual/team troubleshooting as needed
- Use of e-time helps us and we think it can help you, too! How can FMS facilitate your transition to e-time?



QUESTIONS?

